



Mr Dafydd Gruffydd
Menter Mon
Neuadd Y Dref
Sgwar Bulkeley
Llangefni
Ynys Mon
LL77 7LR

2 March 2017

Dear Mr Gruffydd

**WELSH GOVERNMENT RURAL COMMUNITIES -
RURAL DEVELOPMENT PROGRAMME 2014 – 2020**

Applicant: Menter Môn
(hereinafter referred to as “you”)

Scheme: LEADER 2014-2020

Sub Measure: 19.2

Project Title: LEADER Anglesey Implementation Costs
(hereinafter referred to as the “Project”)

Project Reference: 80792

1. I am pleased to inform you that your application to the Welsh Government Rural Communities - Rural Development Programme 2014 - 2020 for grant towards the eligible expenditure on the Project has been successful. The application is approved on the basis of the details set out in the grant application and any subsequent amendments agreed with Welsh Ministers (“the grantor”) in writing

prior to the date of this letter.

2. The offer of grant is made by an official in the Welsh Government under the authority of Welsh Ministers. The offer is made pursuant to the Rural Development Programme (Wales) Regulations 2014 [SI No.3222 (W.327)]. This grant is available under the above named Scheme which is a Scheme that is being delivered under the Welsh Government Rural Communities - Rural Development Programme 2014 - 2020.
3. The offer of grant is subject to acceptance by you of all the terms and conditions set out in this letter and accompanying annexes. Specifically, grant is offered on condition that the project delivers in accordance with the details described in your Project Plan, Business Plan, Delivery Profile and any Special Conditions (as applicable).
4. The offer of grant is open for acceptance for fourteen (14) working days from the date of this approval letter.

GRANT PAYABLE

5. The amount of grant payable is calculated on the basis of the financial need evidenced in the application and is shown as a proportion of eligible expenditure up to a maximum amount as set out below. The amount of grant is the maximum payable regardless of any increase in the total eligible expenditure which results from changes to the Project:

Total Eligible Revenue Expenditure	£ 2,292,188.00
Revenue Grant Rate	79.999983%
Maximum Revenue Grant	£ 1,833,750.00

6. Annexes A, B and C set out general and specific terms and conditions of grant with which you must comply, including the following European requirements (as amended and updated from time to time):

Council Regulation 1303/2013, 1305/2013 and 1306/2013
Commission Regulation 808/2014, 809/2014 and 1998/2006
Commission recommendation 2003/361/EC
European Community State Aid Rules
Public Procurement Directives
Environmental Legislation

7. The project start and end dates are:

Project Start Date is 01/02/2015

Project End Date is 31/12/2021

subject to any subsequent amendment confirmed in writing by the grantor.

8. The grant is conditional upon no expenditure having been defrayed prior to the Project Start Date stated at Paragraph 7 unless specifically agreed and formally confirmed in writing by the grantor, subject to any exception set out in the special conditions at Paragraph 39 Annex A.

PAYMENT OF GRANT

9. The grant will be paid in accordance with the conditions set out at Annex A. In the event of you failing to submit a claim form on time and also showing progress made against targets payments of grant may be suspended until these are submitted.
10. The grantor may reduce the final payment of grant if the total amount defrayed by you on the Project is less than the estimated total and/or if there is a change in the funding profile of the Project.
11. Without prejudice to any other provision of this letter or its annexes, the grantor may withhold any or all of the grant payments and/or require all or part of the grant to be repaid if it considers that you have not complied with:
 - (i) any of the terms and conditions in this offer letter or annexes to this letter;
 - (ii) any European Community obligation which applies to you or the Project;
 - (iii) you have failed to take sufficient measures to investigate and resolve any reported irregularity.
12. Any over-payment of the grant must be repaid to the grantor on demand by us, or if you become aware that the grant has been over-paid, whichever first occurs.
13. The grantor will make every effort to pay claims promptly but accepts no liability in respect of loss attributable to delay in the payment of claims or to any suspension, reduction or cancellation of the grant.

AUDIT AND MONITORING

14. The target(s) against which progress on the Project will be monitored are set out in the Delivery Profile. We expect that you provide the grantor with a report on the progress against the targets for your Project quarterly, alongside your claim for payment of grant. However you must comply with the deadlines that we set for any requests for information in whatever form concerning the progress of the Project.

15. The audit and monitoring requirements are set out in Annex A to this letter.
Guidance on financial control visits will be sent to you prior to an inspection.

DOCUMENTATION

16. You must keep full records in a form agreed with us, of all the activities that generate eligible costs so as to provide the audit trails specified by the EC. You must retain these documents for at least seven years after the project end date as stated in this grant approval letter.
17. If you intend to claim grant on eligible expenditure made by others acting on your behalf you must ensure that you have a legally binding agreement with them which specifies what information is to be provided and when. You must ensure that those acting for you have original documentary evidence to support all the payments they make for you and for which you wish to claim grant.

DATA PROTECTION STATEMENT

18. Any personal data provided in the application form and to be provided in claims for assistance from the European Agricultural Fund for Rural Development ("EAFRD") will be held by Welsh Government and processed in accordance with the requirements of the Data Protection Act 1998. The Welsh Government is registered as a data controller on the Information Commissioner's public register of data controllers under the registration number Z7107446.
19. The personal data provided will be held on a database and will be processed by Welsh Government for the purposes of progressing applications and claims for EAFRD assistance. The information provided may be shared with UK Government Departments, Welsh Government Sponsored Public Bodies or agencies within Wales for the purposes of audit, research, meeting statutory obligations and, where appropriate, for the prevention and detection of fraud. Personal data will not, without consent, be made public in any way that identifies individuals. Certain data will be passed to the European Commission in compliance with EC Regulations.
20. Data may also be passed to Welsh Government support contractors for the purpose of resolving system problems. These contractors will not be permitted to make any other use of this data.
21. If any person on whom data is held wishes to request details of their personal data being held on Welsh Government's central database they may contact the Scheme Management Unit on telephone number 03000 622 218.
22. Nothing in this offer letter shall override the provisions of the Data Protection Act 1998.

CHANGES TO THE PROJECT

23. Any change to the project must be agreed by the grantor in writing. If you notify us that your Project has changed in any way, we will write to you to tell you how we will treat the changes.
24. Changes include any alteration to the nature of the Project such as significant changes over the lifetime of the Project to the individual categories of expenditure or quantifiable targets set out in the Project Plan, Business Plan or the Delivery Profile; any change to the Project's use, its financing or ownership and/or any change to the project completion timetable.
25. Failure to notify the grantor may result in the termination of grant and you may be required to repay part or the whole of any grant paid. No grant will be paid in respect of any changes to the project until those changes have been approved by the grantor.
26. The applicant is required to notify the grantor at the earliest opportunity if the project undergoes a substantial modification within 5 years of the Project End Date that:
 - a) affects its nature or implementation conditions or gives undue advantage to a firm or public body;
 - b) results either from a change in the nature of ownership of an item of infrastructure or the cessation or relocation of a productive activity.

AMENDMENTS TO THIS LETTER AND ANNEXES

27. No amendment or variation to the terms and conditions of the offer of grant as set out in this letter or its annexes will be effective unless confirmed in writing by the grantor.
28. The grantor reserves the right to amend the terms and conditions of the offer of grant as set out in this letter or its annexes by giving written notice to you.

RESEARCH AND EVALUATION

29. In order to gauge its effectiveness all European funds assistance must be the subject of research and evaluation. Welsh Government, or independent contractors acting on behalf of Welsh Government, may ask you to co-operate with them in carrying out such research. You are expected to comply with all such reasonable requests. In particular, you must, upon request, supply the grantor, Welsh Government, (or the contractor conducting the study), with basic details about the project.
30. All information provided will be treated in the strictest confidence; the findings of research and evaluation studies will not identify individual projects or beneficiaries and individual projects will not be compared.

HOW TO ACCEPT THIS OFFER OF GRANT

31. If you wish to accept this offer please print, sign and scan the acceptance page in to WEFO Online by no later than fourteen (14) working days from the date of this letter.
32. Would you please ensure that your Project Development Officer is advised of the receipt of this approval letter.

Yours sincerely,

Charlotte Cosserat/Neil Howard
Head of Scheme Management Unit

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| Annex A | General Terms and Conditions of Grant |
| Annex B | EC Requirements (Regulations, State Aid and Publicity) |
| Annex C | Procurement Rules and Competitive Tendering Requirements |

WELSH GOVERNMENT RURAL COMMUNITIES –
RURAL DEVELOPMENT PROGRAMME 2014-2020
GRANT APPROVAL LETTER

ACCEPTANCE

**Welsh Government Rural Communities –
Rural Development Programme 2014-2020**

Applicant: Menter Môn

Date of Approval Letter: 2 March 2017

Scheme: LEADER 2014 – 2020

Sub Measure: 19.2

Project Title: LEADER Anglesey Implementation Costs

Project Reference: 80792

I accept the offer of grant under the above named Scheme being delivered under the Welsh Government Rural Communities - Rural Development Programme 2014-2020 on behalf of the applicant subject to the terms and conditions set out in your letter above and the attached Annexes, all of which I have read, fully understand and accept.

Signed:

Position:

Organisation:

Date: